

Moving experiences – libraries on the move

Metropolitan Fire Brigades, Melbourne
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Unplanned library move

- ❑ 4.00 pm Wednesday
16 October 2002
- ❑ Asbestos audit results
= 0.01 airborne fibres
- ❑ Training centre and
library to close
permanently
- ❑ No access. Temporary
move to offsite
computer centre



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Library Disaster Recovery Manual

- Useful for identifying priorities for removal
- Example: fire museum items, photo sets, slide sets, newspaper clippings, journals



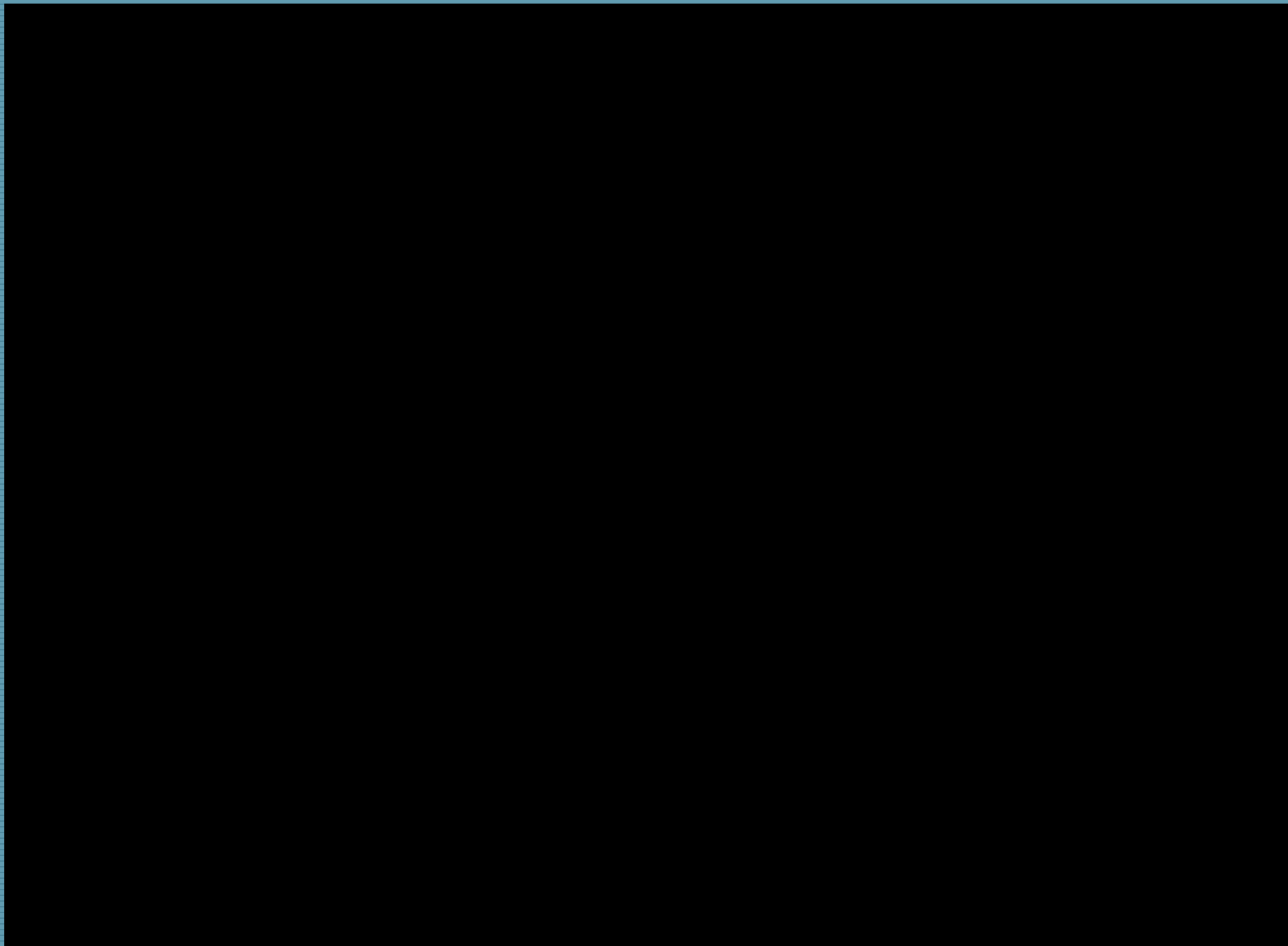
With a little help from my friends...

Electronic services
such as Emerald,
Standards
Australia, NFPA
Codes, Lawlex
legislation

inFIRE, ALIES, VIGLA
Listservs and online
catalogues



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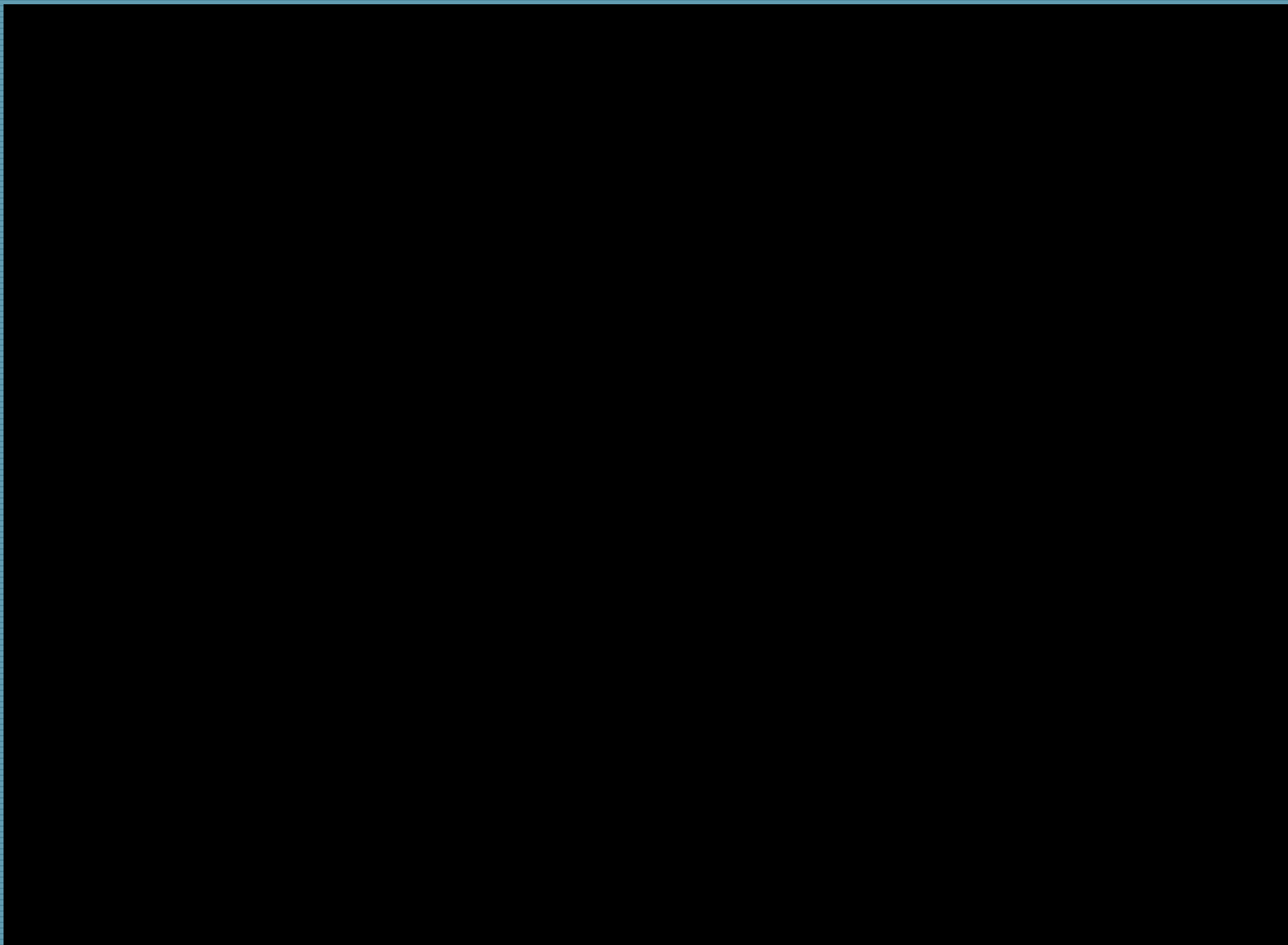


The second library move

- ❑ Check out the new facility. Tag the rooms and storage areas with a heavy duty marker
- ❑ Document responsibilities of all involved
- ❑ Budget for extra help after the move



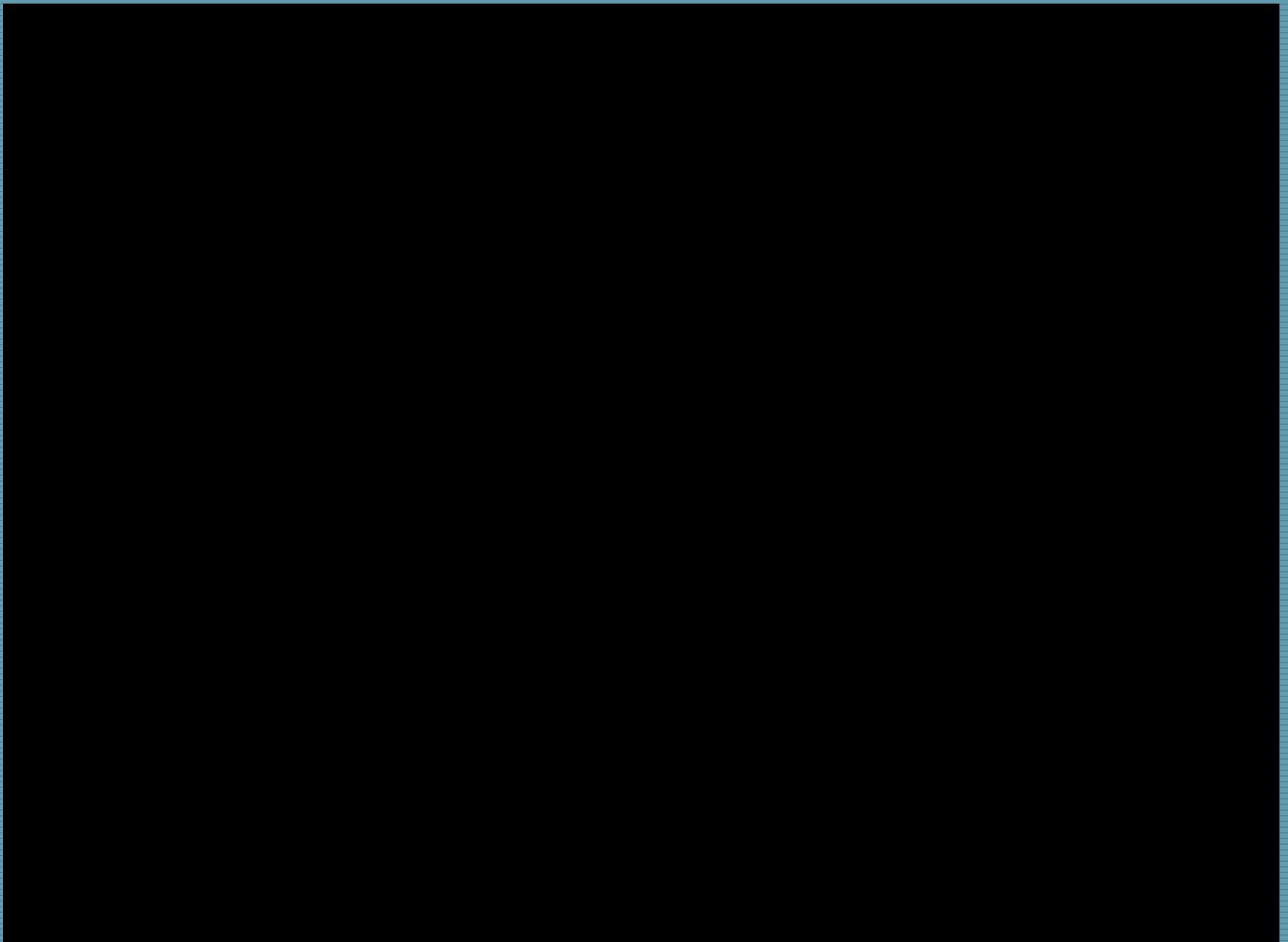
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Memorabilia database

- Recruit framed photographs
- Awards
- Antique fire equipment
- Plaques
- Paintings
- Trophies
- Uniforms
- Prints
- Badges
- Display gifts from overseas fire services
- Helmets
- Certificates
- Honour boards
- Ornaments

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LESSONS LEARNT

- ❑ Be involved in preparing an organisation business recovery plan
 - ❑ Continue to obtain, control and promote electronic information services
 - ❑ Have a continuous weeding process in place
 - ❑ Enlist services of facilities services
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The next library move.....

